

## Patient's details

Please complete in BLOCK CAPITALS and tick  as appropriate

<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	Surname
Date of birth				First names
NHS No.				Previous surname/s
<input type="checkbox"/> Male	<input type="checkbox"/> Female	Town and country of birth		
Home address				
.....				
Postcode				
Telephone number				

## Please help us trace your previous medical records by providing the following information

Your previous address in UK	Name of previous doctor while at that address
.....	.....
.....	Address of previous doctor
.....	.....

## If you are from abroad

Your first UK address where registered with a GP

.....

.....

If previously resident in UK, date of leaving	Date you first came to live in UK
.....	.....

## If you are returning from the Armed Forces

Address before enlisting

.....

Service or Personnel number	Enlistment date
.....	.....

## If you are registering a child under 5

I wish the child above to be registered with the doctor named overleaf for Child Health Surveillance

## If you need your doctor to dispense medicines and appliances\*

*\*Not all doctors are authorised to dispense medicines*

I live more than 1 mile in a straight line from the nearest chemist

I would have serious difficulty in getting them from a chemist

Signature of Patient     Signature on behalf of patient    Date \_\_\_\_/\_\_\_\_/\_\_\_\_

### NHS Organ Donor registration

I want to register my details on the NHS Organ Donor Register as someone whose organs/tissue may be used for transplantation after my death. Please tick the boxes that apply.

Any of my organs and tissue or

Kidneys     Heart     Liver     Corneas     Lungs     Pancreas     Any part of my body

Signature confirming my agreement to organ/tissue donation    Date \_\_\_\_/\_\_\_\_/\_\_\_\_

*For more information, please ask at reception for an information leaflet or visit the website [www.uktransplant.org.uk](http://www.uktransplant.org.uk), or call 0300 123 23 23.*

### NHS Blood Donor registration

I would like to join the NHS Blood Donor Register as someone who may be contacted and would be prepared to donate blood. Tick here if you have given blood in the last 3 years

Signature confirming consent to inclusion on the NHS Blood Donor Register    Date \_\_\_\_/\_\_\_\_/\_\_\_\_

*For more information, please ask for the leaflet on joining the NHS Blood Donor Register  
My preferred address for donation is: (only if different from above, e.g. your place of work)*

Postcode: .....

HA use only    Patient registered for     GMS     CHS     Dispensing     Rural Practice

To be completed by the doctor

Doctors Name HA Code

- I have accepted this patient for general medical services  For the provision of contraceptive services  
 I have accepted this patient for general medical services on behalf of the doctor named below who is a member of this practice

Doctors Name, if different from above HA Code

- I am on the HA CHS list and will provide Child Health Surveillance to this patient or  
 I have accepted this patient on behalf of the doctor named below, who is a member of this practice and is on the HA CHS list and will provide Child Health Surveillance to this patient.

Doctors Name, if different from above HA Code

- I will dispense medicines/appliances to this patient subject to Health Authority's Approval  
 I am claiming rural practice payment for this patient.  
 Distance in miles between my patient's home address and my main surgery is

*I declare to the best of my belief this information is correct and I claim the appropriate payment as set out in the Statement of Fees and Allowances. An audit trail is available at the practice for inspection by the HA's authorised officers and auditors appointed by the Audit Commission.*

Practice Stamp

Authorised Signature

Name Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**SUPPLEMENTARY QUESTIONS**

**PATIENT DECLARATION for all patients who are not ordinarily resident in the UK**

Anybody in England can register with a GP practice and receive free medical care from that practice. However, if you are not 'ordinarily resident' in the UK you may have to pay for NHS treatment outside of the GP practice. Being ordinarily resident broadly means living lawfully in the UK on a properly settled basis for the time being. In most cases, nationals of countries outside the European Economic Area must also have the status of 'indefinite leave to remain' in the UK.

Some services, such as diagnostic tests of suspected infectious diseases and any treatment of those diseases are free of charge to all people, while some groups who are not ordinarily resident here are exempt from all treatment charges.

More information on ordinary residence, exemptions and paying for NHS services can be found in the Visitor and Migrant patient leaflet, available from your GP practice.

**You may be asked to provide proof of entitlement in order to receive free NHS treatment outside of the GP practice, otherwise you may be charged for your treatment. Even if you have to pay for a service, you will always be provided with any immediately necessary or urgent treatment, regardless of advance payment.**

**The information you give on this form will be used to assist in identifying your chargeable status, and may be shared, including with NHS secondary care organisations (e.g. hospitals) and NHS Digital, for the purposes of validation, invoicing and cost recovery. You may be contacted on behalf of the NHS to confirm any details you have provided.**

Please tick one of the following boxes:

- a)  I understand that I may need to pay for NHS treatment outside of the GP practice  
 b)  I understand I have a valid exemption from paying for NHS treatment outside of the GP practice. This includes for example, an EHIC, or payment of the Immigration Health Charge ("the Surcharge"), when accompanied by a valid visa. I can provide documents to support this when requested  
 c)  I do not know my chargeable status


I declare that the information I give on this form is correct and complete. I understand that if it is not correct, appropriate action may be taken against me.

**A parent/guardian should complete the form on behalf of a child under 16.**

<b>Signed:</b>		<b>Date:</b>	DD MM YY
<b>Print name:</b>		<b>Relationship to patient:</b>	
<b>On behalf of:</b>			

**Complete this section if you live in another EEA country, or have moved to the UK to study or retire, or if you live in the UK but work in another EEA member state. Do not complete this section if you have an EHIC issued by the UK.**

**NON-UK EUROPEAN HEALTH INSURANCE CARD (EHIC), PROVISIONAL REPLACEMENT CERTIFICATE (PRC) DETAILS and S1 FORMS**

Do you have a non-UK EHIC or PRC?	YES: <input type="checkbox"/> NO: <input type="checkbox"/>	If yes, please enter details from your EHIC or PRC below:
 <p><i>If you are visiting from another EEA country and do not hold a current EHIC (or Provisional Replacement Certificate (PRC))/S1, you may be billed for the cost of any treatment received outside of the GP practice, including at a hospital.</i></p>	Country Code: 	
	3: Name	
	4: Given Names	
	5: Date of Birth	DD MM YYYY
	6: Personal Identification Number	
	7: Identification number of the institution	
	8: Identification number of the card	
	9: Expiry Date	DD MM YYYY
	PRC validity period (a) From:	DD MM YYYY

Please tick  if you have an S1 (e.g. you are retiring to the UK or you have been posted here by your employer for work or you live in the UK but work in another EEA member state). **Please give your S1 form to the practice staff.**

**How will your EHIC/PRC/S1 data be used?** By using your EHIC or PRC for NHS treatment costs your EHIC or PRC data and GP appointment data will be shared with NHS secondary care (hospitals) and NHS Digital solely for the purposes of cost recovery. Your clinical data will not be shared in the cost recovery process.

Your EHIC, PRC or S1 information will be shared with The Department for Work and Pensions for the purpose of recovering your NHS costs from your home country.

**NEW PATIENT REGISTRATION/HEALTH QUESTIONNAIRE  
UNDER 16**

***Please complete this questionnaire as fully as possible.***

Surname: ..... Forename(s): ..... Date of Birth: .....

Address: .....

Postcode: .....

Home tel: ..... Mobile: .....

MOTHERS NAME ..... MOTHERS DOB .....

FATHERS NAME..... FATHERS DOB .....

**(Please only provide us with this information with permission from NOK as we will hold their information on your record)**

ADDRESS OF PARENTS (IF DIFFERENT TO CHILD).....

.....

NAME OF PRIMARY CARER (AND ANY SIGNIFICANT OTHER PERSONS).....

.....

PREVIOUS GP .....

PREVIOUS HEALTH VISITOR .....

SCHOOL NURSE .....

PRESENT SCHOOL .....YEAR.....

PREVIOUS SCHOOLS.....

Do you have any communication needs? .....

**Date of completion of this form:** .....



**Carers**

***'A carer is anyone who cares, unpaid, for a friend or family member who due to illness, disability, a mental health problem or an addiction cannot cope without their support'***

Do you look after someone?

Yes / No

**If Yes, please ask the receptionist about Sefton Carers on 0151 288 6060 or visit [www.cumberlandhousesurgery.co.uk](http://www.cumberlandhousesurgery.co.uk) for information on support available locally**

## Patient Options form

**NAME** - \_\_\_\_\_ **DOB** - \_\_\_\_\_

GP Clinical Systems have the ability to share electronic data about you with other clinical services. By completing this form you can decide if you want to take part in sharing of data with other health care bodies.

<b>Local Data Sharing</b> Local services such as District Nurses, Community Matrons, 7 Day Access Service, and some hospital services.	
I am happy for clinicians who look after my care outside of my GP practice to ask me for permission to access an up to date version of my personal record	<input type="checkbox"/>
I am <b>not</b> happy for clinicians outside my GP practice to access my personal record	<input type="checkbox"/>

<b>Summary Care Record</b> If you are registered with a GP practice in England your SCR is created automatically, unless you have opted out A snapshot of your Medication, Allergies and any Medicines that may react with each other, are made available with your permission to the clinician looking after you at that time. <a href="https://digital.nhs.uk/services/summary-care-records-scr">https://digital.nhs.uk/services/summary-care-records-scr</a>	
I am happy for clinicians who can access a view to my current medication, allergies, adverse reactions and additional information via Summary Care Record	<input type="checkbox"/>
I am <b>not</b> happy for clinicians outside my GP practice to access my current medications, allergies, adverse reactions and additional information via Summary Care Record	<input type="checkbox"/>

You can choose whether your confidential patient information is used for research and planning. To find out more visit [nhs.uk/your-nhs-data-matters](https://www.nhs.uk/your-nhs-data-matters). You do not need to do anything if you are happy about how your confidential patient information is used. You can change your choice at any time.

Previously you could tell your GP surgery if you did not NHS Digital, to share confidential patient information that they collect from the across the health and care service for purposes other than your individual care. This was called a type 2 opt-out. From 25 May 2018 the type 2 opt-out has been replaced by the national data opt-out. Type 2 opt-outs that have been recorded previously have been automatically converted to national data opt-outs.

Patients now must *personally* opt out if they do not wish to share this anonymised information.  
<https://www.nhs.uk/your-nhs-data-matters/manage-your-choice/>

To my GP Practice:

Please accept this form and my opinions around the various types of data sharing, and enter my decisions on my GP patient record.

Signed:

Date: